

Cypress Creek High School

2023 - 2024



New Student Handbook

Scan to visit our website!



CYPRESS CREEK HIGH SCHOOL

Phone # (281) 897-4200 FAX # (281) 897-4193

| | | | |
|--|----------------------|-------------------------------------|----------------|
| Principal | Martin L. Drayton | ext. 004102 | |
| Principal's Secretary | Lisa Lynch | ext. 004102 | |
| Associate Principal | Frank Fraley | ext. 004130 | |
| Director of Instruction | Krystal Love-Hoyer | ext. 004131 | |
| Academic Achievement Specialist | Kaci Murray | ext. 004133 | |
| | Susan Rodriguez | ext. 004134 | |
| Special Education Services | Stephanie Fryar | ext. 004129 | |
| Testing Coordinator | Mary-Beth Cardarette | ext. 004162 | |
| Campus Athletic Coordinator | Greg McCaig | ext. 004165 | |
| Campus Asst. Athletic Coordinator | Jennifer Alexander | ext. 004296 | |
| Clinic | Phoebe Khan | ext. 004161 | |
| Registrar | Kathy White | ext. 004104 | |
| Assistant Registrar | Rosemary Richter | ext. 004104 | |
| | FAX Number | (281) 897-4154 | |
| Finance | Nikki Livesay | ext. 004144 | |
| Library | Barbara Johnson | ext. 004160 | |
| Assistant Principals | | | |
| | A-Ca | Paul Combs | ext. 004107 |
| | Ce-F | Doris Holden-Smith | ext. 004108 |
| | G-Ja | Maggy Watson | ext. 004109 |
| | Je-Me | Dr. Elizabeth Fielder | ext. 004110 |
| | Mi-P | Jenna Box | ext. 004111 |
| | Q-S | Lawrence Cox | ext. 004112 |
| | T-Z | Michael George | ext. 004113 |
| Assistant Principal Secretaries | | | |
| | Ce-F and Q-S | Elizabeth Fournet | ext. 004138 |
| | A-Ca and Je-P | TBD | ext. 004140 |
| | G-Ja and T-Z | Veronica Colorado | ext. 004139 |
| Counselors | | | |
| | Lead Counselor | Tammy Maaz | ext. 004122 |
| | A-Cars | Wendy McDonald | ext. 004114 |
| | Cart-Fl | Susan May | ext. 004115 |
| | Fo-Hug | Michelle Evans | ext. 004116 |
| | Huh-Marr | Jamie Alam | ext. 004118 |
| | Mars-Mc | Meya Edwards (*all College Academy) | ext. 004117 |
| | Me-Por | Angela Leggio | ext. 004119 |
| | Pos-Stev | Pamela Broussard | ext. 004120 |
| | Stew-Z | Kelly Coxe | ext. 004121 |
| | Secretary | Brandie Walker | ext. 004142 |
| | Secretary | Aide Morrow | ext. 004149 |
| College and Career Specialist | | Amber Stephens | ext. 004135 |
| | Secretary | Mary Jo Thiel | ext. 004151 |
| Attendance Office | | Lucretia Lewis | ext. 004147 |
| | | TBD | ext. 004146 |
| | FAX number | | (281) 807-8611 |

Cypress Creek High School Acceptable Use Policy for Electronic Devices

**UPON ENTRY INTO THE BUILDING
all devices are on silent or vibrate mode
and may not be seen or heard
until 2:40 p.m.**

**An administrative fee of \$15 will be re-
quired and the device must be picked up
by a parent or guardian.**

Reference CFISD Student Code of Conduct (CC.15-17).



Cell Phones
Electronic
Devices



Ear buds and
Headphones



Bell Schedule

| Regular Bell Schedule | | | |
|-----------------------|----------------------|----------------------|-------------------------------|
| | 1st: 7:15-8:06 | | |
| | 2nd: 8:12-9:10 | | |
| | 3rd: 9:16-10:07 | | |
| A-lunch 10:07-10:37 | 4th: 10:13-11:04 | 4th: 10:13-11:04 | 4 th : 10:13-11:04 |
| 4th: 10:43-11:34 | B-lunch: 11:04-11:34 | 5th: 11:10-11:40 | 5th: 11:10-12:16 |
| 5th 11:40-12:46 | 5th 11:40-12:46 | C-lunch: 11:40-12:10 | D- lunch: 12:16-12:46 |
| | 6th: 12:52-1:43 | | |
| | 7th: 1:49-2:40 | | |

Tardies

- ❖ ***Students are given 6 minutes between classes and are counted tardy if they are not in their rooms by the time the tardy bell rings.***
- ❖ Being late for class is a tardy—if students are not in their assigned class when the tardy bell rings, they will be counted tardy in the computer attendance system by the teacher. ***Notification phone calls and text messages will go out to parents when a student is marked tardy to or absent from a class. Parents can access attendance through the Home Access Center online.***
- ❖ Tardies cannot be excused by teachers, parents, or other students—excused tardies in the form of “admits” (excused pass) can only be issued by administrators, counselors, administrative secretaries, and the nurse.
- ❖ Excessive tardiness will result in disciplinary action and/or loss of privileges, such as being allowed to attend extracurricular activities.
- ❖ ***Excessive tardiness can result in students NOT being able to exempt their final exams in the fall and/or spring.***
- ❖ ***Students who are more than 10 minutes late to class are considered absent.***



10/10 Vision of Success






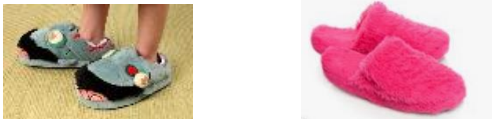


Preserving instructional time is our number one priority. The first and most important step to academic success is being on time and on task bell to bell. To support this priority, the following procedures are in place:

- ❖ Students will not be released from class during the first and last 10 minutes of each class.
- ❖ Personal needs should be taken care of before school, between classes, during lunch, or after school.
- ❖ Release from class during the 10/10 time will be for urgent situations only (clinic or office pass).
- ❖ Students will only be released from class to use the restroom during specified times and only if the student was not tardy.

Student Dress and Grooming

Dress with Cougar Pride!

- ❖ Students who come to school in violation of the district and/or campus dress code **must correct the violation by changing into appropriate attire or having a parent bring appropriate clothing.**
- ❖ Students who have a question about the appropriateness of an item should discuss the specific issue with the appropriate staff member before wearing the item.
- ❖ **Students will receive disciplinary consequences upon repeated dress code violations.**

| | Acceptable | Not Acceptable |
|--|---|---|
| <p><u>Pants</u> Must be worn at the waist or upper hip and must not reveal underclothing. Holes/cuts/rips in jeans must be mid-thigh or below. No sagging, baggy or revealing jeans.</p> |  |  |
| <p><u>Shorts, Skirts, and Dresses</u> Must be fitted at the waist or upper hip, must not reveal underclothing, midsection, torso, back, chest, breasts, or cleavage and must be mid-thigh in length or longer.</p> |  |  |
| <p><u>Shoes</u> Must not detract from or interfere with the learning environment or present a safety or health hazard. House shoes/house slippers or soft-soled shoes of any kind are not allowed.</p> |  |  |
| <p><u>Head coverings</u> No type of head covering is to be worn except for (1) a cap or hat that is part of a uniform worn at a school activity or (2) for religious or medical purposes.</p> |  |  <p>Knit/crocheted caps, beanies, berets, silk shower caps, bandanas, scarves, bonnets, wave caps, and head wraps are not allowed.</p> |





CFISD Clear Backpack Policy

To improve the safety measures currently in place, the district safety and security committee for Cypress Fairbanks I.S.D. now requires **all high school and middle school students to use clear backpacks beginning in the fall of 2018. Additionally, the maximum purse size permitted in grades 6-12 will be 6” by 9”**. Band and athletic bags, as well as drill and cheer team bags, will still be permitted. These team bags **MUST** go directly to the team locker rooms to be stored in assigned lockers as soon as students arrive on campus. They may **NOT** be carried on campus from classroom to classroom.

- **Are mesh backpacks allowed?**
No. Mesh backpacks are not allowed. Students are permitted to only use clear backpacks.
- **Can the backpack have mesh pockets?**
Yes. Mesh side pockets are allowed on the backpack.
- **Will backpacks with padded backs be accepted?**
No. Backpacks must have clear visibility through all dimensions excluding the bottom.
- **Are transparent colored backpacks allowed?**
No. Colored, transparent backpacks are not allowed. Only fully clear backpacks.
- **Are stripes allowed to be on the backpack?**
No. Stripes in any location are not allowed on the backpack.
- **Can the backpack have colored straps?**
Yes. The backpack may have colored straps.
- **Can multiple 6x9 bags be carried in schools?**
No, students will be asked to limit belongings carried outside of backpacks to two 6x9 purse or similar bag.
- **Are leather reinforcements on the corners of the backpacks allowed?**
Yes, leather reinforcements on the corners are permitted.
- **Are company or trademarked logos allowed on the front of the backpack?**
Small company logos are allowed, but large logos, monograms or other visual design obstructions are not.
- **Will athletic/spirit bags and instrument cases, which are not clear, be allowed on campus?**
Yes. However, these bags must be stored as soon as the student arrives at school. They must be placed in lockers or secured in Fine Arts classrooms or athletic locker rooms as designated by their instructors.

****All information regarding backpacks was taken directly from www.cfisd.net. See examples on following page. ****

Clear Backpack Examples

ALLOWED



Example of permitted clear backpack.



Example of clear backpack with mesh side pockets.



Colored strap backpacks ARE allowed.



Small logos on backpacks are acceptable.



Acceptable backpacks with school logos.

NOT ALLOWED



Mesh backpack not permitted.



Backpack must have clear visibility through all dimensions excluding the bottom.



Example of colored transparent backpacks that ARE NOT allowed.



Backpacks with stripes on the left are not permitted.



Large logos on backpacks are NOT permitted.

Important Information

Absences

You have been absent—

- ❖ When it is necessary for a student to be absent from school, a parent/guardian should call the Attendance Office to report the absence. All absences are unexcused until a note is received from a doctor or parent. To excuse the absence, a note must be received within 3 days of the student's return to school. Three or more unexcused absences may result in court action. All full-day absences count toward exemptions, except for a College Day visit or court appearance. Parents/guardians may fax notes directly to the Attendance Office (fax number is listed above); you are also encouraged to give our fax number to your doctor's office and request that they fax us a doctor note excusing absences from school due to illness, injury, etc. Phone calls to report absences are a courtesy only and are not excused absences.

You become ill during the day—

- ❖ Students who become ill must obtain a pass from class to the clinic. The clinic will contact a parent for dismissal from school. All students must be checked out of school through the attendance office.

You need to leave school early—

- ❖ The student must bring a note to the Attendance Office from a parent/guardian before 7:15 AM to obtain an Early Release pass. All notes must be confirmed by parent/guardian before the student will be released from school.
- ❖ When a note is not produced by the student, for student safety and verification, an authorized parent/guardian must physically sign their student out in the Attendance Office. Phone calls and/or faxes will not be honored for students released without Principal's approval. *Faxes or scans will be honored with a photocopy of your driver's license.

You need to get classwork/homework while you're absent—

- ❖ For your convenience, the Cypress Creek High School web site and Schoology account are valuable tools for you and your student; they can be accessed to view assignments/homework, or you may email/message the teacher directly. If you do not have computer access and the student has been absent for three consecutive days due to illness, homework may be requested through the Counselors' Office by calling the number listed on page 2.

You want to leave your classroom—

- ❖ Request a pass from your teacher. If you're allowed to leave, you must secure a pass from your teacher and you must keep it visible until you return to the classroom.

You want to stay afterschool---

- ❖ You must request a tutorial pass from your teacher BEFORE 2:40 p.m. If you do not have a pass, you cannot stay.
- ❖ You must be in your tutorial classroom by 2:50. If you are not in the room by this time, your guardian will be called, and you must leave campus.
- ❖ Once tutorials are over, you must exit the building immediately. If you are riding the late bus home, you must take the signed pass from your tutorial teacher and report to study hall.

Students are not allowed to walk around the campus.

2022-23 SEMESTER EXAM EXEMPTION GUIDELINES

In CFISD, Semester Exam Exemptions are offered as attendance and behavior incentives for students. To qualify for an exam exemption in a class/course, a student must have per semester:

1. five or less absences;
2. three or less tardies;
3. an average of 75 or higher for the semester;
4. an E, S or I in conduct;
5. no OSS, ALC or JJAEP Placement; and
6. no fees or fines.

The number of available exemptions per grade level are as follows:

| Grade Level | Available Exemptions (Fall) | Available Exemptions (Spring) |
|-------------|-----------------------------|-------------------------------|
| 9th | 1 | 1 |
| 10th | 2 | 2 |
| 11th | 3 | 3 |
| 12th | 4 | 7 |

For more details about absences that will NOT impact exemptions, please visit www.cfisd.net and follow this path: Academics > Resources > High School Semester Exam Exemptions

Bus Transportation

ALL STUDENTS MUST SHOW AND SCAN THEIR STUDENT ID BADGES IN ORDER TO RIDE CFISD TRANSPORTATION

You need to find out which bus you ride—

- ❖ Go the CFISD website (<http://www.cfisd.net>) and click on “Bus Stop” under the *Quick Links* tab.

You want to ride another bus to a friend’s house—

- ❖ Students may only ride their assigned bus. Please make your own private transportation arrangements when you are planning to visit friends.

You want to ride the late bus after school—

- ❖ Students may ride the late bus only if they have a LATE BUS PASS from their coach, study hall teacher, tutorial teacher, or activity sponsor.

Morning Drop Off and Afternoon Pick Up

- ❖ Students are NOT ALLOWED TO BE DROPPED OFF OR PICKED UP ON THE STREET due to student safety.
- ❖ Car riders are not allowed to be dropped off or picked up at the bus loading zone due to safety concerns.

Clinic/School Nurse

You become ill—

- ❖ Get a pass from a teacher and go to the clinic. Do not call someone to come and get you. Students must be checked out by a parent/guardian.

You need to take medication—

- ❖ A parent/guardian must deliver all medications to the nurse's office, whether it is a prescription or over-the-counter medicine. The medications cannot be delivered by the student. This action could result in disciplinary consequences.

Library

You want to go to the library—

- ❖ Get a pass from your teacher, visit before school, or after school. You MUST have a pass from a teacher to visit the library during classes, and you may NOT bring food or drinks without permission from the librarian.

Textbooks

You want to check out textbooks—

- ❖ Most classes will not have textbooks issued. The classes that issue textbooks will plan for students to check them out on a class-by-class basis. Some individual textbooks can be checked out through the library.

Student ID Badges

ID Badges must be visible at all times. Students may wear a lanyard around their necks or clip their badge in a clearly visible location.

You lose your student ID badge—

- ❖ All students will receive their student ID badge during the first day of school. Temporary IDs will be issued at each entrance before school and a \$1.50 fee will be added to the student's school account. Replacement ID badges may be purchased in the attendance office near the school's main entrance. All ID badge fees must be paid in the attendance office.

You want advice from your counselor about schedules, personal problems, college/career questions—

- ❖ See your counselor at “Counselor’s Corner” during your lunch or make an appointment by scanning the “Counselor Request” QR codes posted around the building.

You need to see an assistant principal—

- ❖ Go to your grade-level assistant principal’s office before or after school or with a pass from your teacher.

You are assigned to detention—

- ❖ Detention is held after school on days assigned by your assistant principal beginning at 2:50 p.m. and last until 4:30 p.m. All students will be escorted out of the building or to study hall/late buses when detention ends.

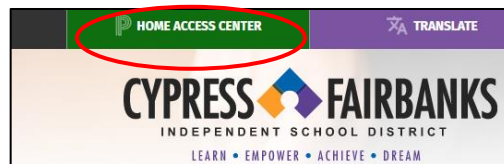
You want information about any phase of school—

- ❖ Read the CFISD Student Handbook (available on the CFISD website), ask a teacher, counselor, or assistant principal.

[Home Access Center](#)

Home Access Center allows parents and students to view student registration, scheduling, attendance, classwork assignments and grade information.

The link to the Home Access Center can be found at the top of the CFISD district home page: <https://www.cfisd.net/Page/1>



Parents can get login information by calling the campus’s front office at 281-897-4200 or the district helpdesk at 281-897-4357. Students can get login information from the library.

[Stay Connected!](#)

Check out the latest Cypress Creek High School information on the school website:

<https://www.cfisd.net/cycreek>

and

Join the official text **REMIND**

To join, send a text to 81010 with a message from one of the following:

- Cypress Creek High School message **@7ka4af**
- Class of 2027 message (9th graders) **@creek2027**
- Class of 2026 message (10th Graders) **@creek2026**
- Class of 2025 message (11th Graders) **@creek2025**
- Class of 2024 message (12th Graders) **@creek2024**

Follow us on Facebook, Twitter @cycreekhs and Instagram “cycreekhs”

Clubs and Organizations

This list reflects the clubs and organizations that are available at Cypress Creek High School. These clubs **may or may not** be active for the 2023-2024 school year:

- | | |
|----------------------------------|---------------------------------------|
| AIAS (Architecture Education) | Loops of Love |
| Art Club | Math Club |
| Badminton Club | Mental Health Alliance |
| Black Student Organization | Multicultural Union |
| Board Game Club | Muslim Student Association |
| Book Club | Mu Alpha Theta |
| Bowling Club | Musical Culture Club |
| Card Club | National English Honor Society |
| Chemistry Club | National Honor Society |
| Computer Club | National Social Studies Honor Society |
| Cougars For Christ | National Technical Honor Society |
| Cougar Production | PALS |
| Debate | Ping Pong Club |
| Diamond Dolls | Poetry Club |
| Drama Club | Prairie View A&M Mentor Club |
| Environmental Awareness Club | Project Happiness Club |
| Fashion Club | Quill and Scroll |
| FCCLA/Child Guidance | Robotics Club |
| Fellowship of Christian Athletes | Science National Honor Society |
| Film Club | Science Olympiad |
| Future Farmers of America (FFA) | Spanish National Honor Society |
| Girls in STEM | SPARKS |
| H.E.A.T | Student Council |
| H.O.L.A | TAFE |
| H.O.S.A. | TSA |
| Interact Club | UIL Academics |
| Key Club | UNICEF |
| K Pop | YLPA |
| Kickball Club | |